

*Resident Bishop* : Rev. Dr. Hwa Yung  
*President, TRAC District* : Rev. Ong Hwai Teik  
*Superintendent* : Rev. Andrew Tan  
*Pastor* : Rev. Andrew Tan  
*Associate Pastor* : Rev. Raymond Wong  
*Director of -Social Outreach* : Miss Veronica Ting  
*-Music* : Miss Susan Tan  
*Youth Worker* : Mr. Ronald Yap  
*Lay Leader* : Mr. Andy Chan  
*LCEC Chairman* : Dato' Michael L S Cheah  
*Administration Director:*

### CHURCH ACTIVITIES

#### SUNDAY

7.30 am Upper Room Prayer Hour  
 (Menara Wesley, Level 1)  
 8.00 am Worship Service (Sanctuary)  
 Holy Communion (3<sup>rd</sup> Sunday)  
 Bible Studies  
 10.00 am Worship Service (Sanctuary)  
 Holy Communion (3<sup>rd</sup> Sunday)  
 Sunday School  
 11.45 am Praise Worship Service (Sanctuary)  
 Holy Communion (3<sup>rd</sup> Sunday)  
 Bible Studies  
 1.00 pm Methodist Men Fellowship (1<sup>st</sup> Sun.)  
 6.00 pm Worship Service (Sanctuary)  
 Holy Communion (1<sup>st</sup> Sunday)

#### TUESDAY

9.00 am Wesley Senior Fellowship  
 8.00 pm Parish Groups Bible Study  
 Small Group Meetings

#### THURSDAY

8.00 pm Committee Meetings  
 8.00 pm Methodist Young Adults Bible Study

#### FRIDAY

8.00 pm Parish Groups Fellowship  
 Meetings (once a month)  
 Small Group Meetings

#### SATURDAY

2.00 pm Boys' Brigade  
 2.30 pm Girls' Brigade  
 3.00 pm Methodist Youth Fellowship  
 3.30 pm Methodist Women (3<sup>rd</sup> Saturday)

### SERVANTHOOD

A student at a Bible school in the Philippines became disturbed over the condition of the men's rest rooms, since they always seemed to be neglected in the cleaning routine. When nothing was done to eliminate the filth, he took matters into his own hands and complained to the principal of the school. A little while later, the student noticed that the problem was being corrected, but he saw with amazement that the man with the mop and pail in hand was the principal himself!

Later the student commented, "I thought that he would call a janitor, but he cleaned the toilets himself. It was a major lesson to me on being a servant and, of course, it raised a question in my own mind as to why I hadn't taken care of the problem!"

*1500 Illustrations for Biblical Preaching*  
 Edited by Michael P. Green

ENTRANCE

GATHERING

Organ Prelude  
Welcome and Church Announcements  
Choral Introit

Morning Star Choir (8.00am)  
Ampang Parish Choir (6.00pm)

\* GREETING

Shout to God, all the earth.  
Worship with gladness and joy.  
**Very rarely will anyone die for a righteous person,  
but God demonstrates love for us in this:  
While we were still sinners, Christ died for us.**  
Come all you people,  
come to God's gates with thanksgiving  
and to God's courts with praise.  
**We praise and bless God's name,  
we rejoice before the Lord with song.**  
Say to God,  
"Truly you are good!  
You are always gracious!  
Your faithfulness lasts forever".

\* HYMN OF PRAISE

Great Is Thy Faithfulness

UMH 140

\* OPENING PRAYER

**Father God, we praise You for Your love and faithfulness to us  
despite our failings and weaknesses.  
We thank You for Christ Jesus our Lord,  
whose love reaches out to us  
and draws us into a new and deeper relationship with You;  
whose life inspires those who call Him Lord,  
to follow in His ways –  
to obey Your commands even as He was obedient unto death;  
and to serve others even as He came to serve and not to be served.  
We thank You for the gift of Your Holy Spirit  
who is always present to help and to guide us  
as we seek to live in Your light.  
We call upon Your name this day  
and ask You to bless us  
that we may in turn be a blessing to others.  
Amen.**

\* ACT OF PRAISE

Gloria Patri

UMH 70

## PROCLAMATION

### PRAYER OF ILLUMINATION

**Lord, quieten our hearts**

**that we may listen to Your still small voice,**

**so that in hearing Your Word**

**we may respond in fervent faith.**

**We ask it Christ's name. Amen.**

### HYMN OF PREPARATION

Jesu, Jesu (8am)  
Trust and Obey (6pm)

UMH 432  
UMH 467

### SCRIPTURE READING

Philippians 2: 5-11 (Pg 1179)  
John 8: 30 - 47 (pg 1074)

Mr William Yeoh (8.00am)  
Ms Irene Loh (6.00pm)

L: This is the Word of the Lord.

**C: Thanks be to God.**

### SERMON

**Serving God by Serving Others** (8 am)  
**Hold on to Christ's Teaching** (6pm)

Mr Jayasingh Rajiah  
Ms Veronica Ting

### INVITATION TO CHRISTIAN DISCIPLESHIP

## RESPONSE

\* HYMN OF RESPONSE (*6pm only*) O For A Heart to Praise My God UMH 417

\* AFFIRMATION OF FAITH UMH 882

### PRAYERS AND CONCERNS

*The liturgist will announce the topics of prayer and the congregation will pray silently.*

*At the end of each topic*

L: Lord in Your mercy,

**C: Hear our prayers.**

### DEDICATION OF SUNDAY SCHOOL TEACHERS (*8am only*)

### OFFERING

God of Deliverance, we pause during this time of worship to return to You some of the monetary riches that You have given to us. While we wait in pensive silence, we are reminded to set our hearts and minds on Your steadfast love. You alone are our rock, our fortress, and our salvation. Thanks be to God! Amen.

### ANTHEM

The Lily of the Valley

Morning Star Choir (8.00am)  
(Solo: Mrs Lucy Tan)  
Ampang Parish Choir (6.00pm)

### \* DOXOLOGY

Doxology

UMH 95



ENTRANCE

## GATHERING

Organ Prelude  
 Welcome and Church Announcements  
 Choral Introit

John Wesley Choir

## \* GREETING

\* HYMNS OF PRAISE We're Together Again/This is the Day/  
 All Hail the Power of Jesus' Name

**We're together again, just praising the Lord**

We're together again, in one accord  
 Something good is going to happen  
 Something good is in store  
 We're together again, just praising the Lord  
 (Repeat)

**This is the day, this is the day**

That the Lord has made, that the Lord has made  
 We will rejoice, we will rejoice  
 And be glad in it, and be glad in it  
 For this is the day that the Lord has made  
 We will rejoice and be glad in it  
 This is the day, this is the day  
 That the Lord has made.  
 (Repeat)

**All hail the power of Jesus name, let angels prostrate fall**

Bring forth the royal diadem and crown Him Lord of all  
 Bring forth the royal diadem and crown Him Lord of all  
     Sinners, whose love can ne'er forget the wormwood and the gall  
     Go spread your trophies at His feet and crown Him Lord of all  
     Go spread your trophies at His feet and crown Him Lord of all  
 Let every kindred, every tribe on this terrestrial ball  
 To Him all majesty ascribe and crown Him Lord of all  
 To Him all majesty ascribe and crown Him Lord of all  
     O that with yonder sacred throng we at His feet may fall  
     We'll join the everlasting song and crown Him Lord of all  
     We'll join the everlasting song and crown Him Lord of all

**Great is Thy faithfulness, O God my Father**

There is no shadow of turning with Thee  
Thou changest not, Thy compassions, they fail not  
As Thou hast been, Thou forever wilt be

Great is Thy faithfulness, great is Thy faithfulness

Morning by morning new mercies I see

All I have needed Thy hand hath provided

Great is Thy faithfulness Lord into me

Summer and winter and spring time and harvest

Sun. moon, and stars in their courses above

Join with all nature in manifold witness

To Thy great faithfulness, mercy and love

*(Chorus)*

Pardon for sin and a peace that endureth

Thine own dear presence to cheer and to guide

Strength for today and bright hope for tomorrow

Blessings all mine, with ten thousand beside

*(Chorus)*

\* OPENING PRAYER

**Father God, we praise You for Your love and faithfulness to us  
despite our failings and weaknesses.**

**We thank You for Christ Jesus our Lord,  
whose love reaches out to us**

**and draws us into a new and deeper relationship with You;**

**whose life inspires those who call Him Lord,**

**to follow in His ways –**

**to obey Your commands even as He was obedient unto death;**

**and to serve others even as He came to serve and not to be served.**

**We thank You for the gift of Your Holy Spirit**

**who is always present to help and to guide us**

**as we seek to live in Your light.**

**We call upon Your name this day**

**and ask You to bless us**

**that we may in turn be a blessing to others.**

**Amen.**

\* HYMNS OF PRAISE *(Cont)* The Greatest Thing in All My Life

**The greatest thing in all my life is knowing You (2x)**

I want to know You more, I want to know You more

The greatest thing in all my life is knowing You

The greatest thing in all my life is loving You (2x)

I want to love You more, I want to love You more

The greatest thing in all my life is loving You

The greatest thing in all my life is serving You (2x)  
I want to serve You more, I want to serve You more  
The greatest thing in all my life is serving You

### PROCLAMATION

#### PRAYER OF ILLUMINATION

**Lord, quieten our hearts  
that we may listen to Your still small voice,  
so that in hearing Your Word  
we may respond in fervent faith.  
We ask it Christ's name. Amen.**

SCRIPTURE READING      Philippians 2: 5-11 (Pg 1179)      Ms Polly Yoong  
L: This is the Word of the Lord.  
C: **Thanks be to God.**

SERMON      **Serving God by Serving Others**      Mr Jayasingh Rajiah

#### INVITATION TO CHRISTIAN DISCIPLESHIP

### RESPONSE

\* HYMN OF RESPONSE      God of Love and God of Power      UMH 578  
\* AFFIRMATION OF FAITH      UMH 882

#### PRAYERS AND CONCERNS

*The liturgist will announce the topics of prayer and the congregation will pray silently.*

*At the end of each topic*

L: Lord in Your mercy,

C: **Hear our prayers.**

#### OFFERING

God of Deliverance, we pause during this time of worship to return to You some of the monetary riches that You have given to us. While we wait in pensive silence, we are reminded to set our hearts and minds on Your steadfast love. You alone are our rock, our fortress, and our salvation. Thanks be to God! Amen.

ANTHEM      John Wesley Choir

\* DOXOLOGY      Doxology      UMH 95

## THANKSGIVING

Accept, O Lord, our thanks and praise for all that You have done for us.  
We thank You for the blessing of family and friends,  
and for the loving care which surrounds us on every side.  
We thank You for setting us at tasks which demand our best efforts,  
and for leading us to accomplishments which satisfy and delight us.  
We thank You also for those disappointments and failures  
that lead us to acknowledge our dependence on You alone.  
Above all, we thank You for Your Son Jesus Christ;  
for the truth of His Word and the example of His life;  
for His steadfast obedience, by which He overcame temptation;  
for His dying, through which He overcame death;  
and for His rising to life again,  
in which we are raised to the life of your kingdom.  
Grant us the gift of Your Spirit,  
that we may know Him and make Him known;  
and through Him, at all times and in all places,  
may give thanks to You in all things. Amen.

THE LORD'S PRAYER

## SENDING FORTH

- |                 |                          |                   |
|-----------------|--------------------------|-------------------|
| * CLOSING HYMN  | Forward Through the Ages | UMH 555           |
| * THE BLESSING  |                          |                   |
| * GOING FORTH   |                          |                   |
| Choral Response |                          | John Wesley Choir |
| Silent Prayer   |                          |                   |
| Organ Postlude  |                          |                   |

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[**Bold words** indicate congregational response; \* indicates standing]

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**Please switch off handphones during worship service.  
Come early and spend quiet time with God.**





## **2. WESLEY TIDINGS**

The next issue of the Wesley Tidings will be published in March 2009. All contributions for this issue should be handed in to the Church office NOT LATER than 31 January 2009 or e-mailed to Lynette Loh at: [wesleytidings\\_lyn@yahoo.com](mailto:wesleytidings_lyn@yahoo.com)

## **3. ITEMS FOR SALE**

**Ang Pow packets** (pack of 8) at RM2 per pack at the Canteen.

**“Nga Koo”** from Kenosis Home at the Canteen.

**Asian Beacon** (Dec. 2008/Jan. 2009) at RM5 per copy at the Church office.

**4. DAWN PRAYER MEETING** every 1<sup>st</sup>, 3<sup>rd</sup> and 4<sup>th</sup> Saturday morning from 7.30 a.m. to 8.30 a.m. All are welcome and encouraged to come and pray and intercede together for the church and the nation.

TRAC Shekinah Hour is on every 2<sup>nd</sup> Saturday morning from 6.30 a.m. to 8.00 a.m.

**5. ON 25 JANUARY 2009** there will be **no** evening service at 6.00 p.m. as it is the eve of Chinese New Year. There will be services at 8.00 a.m., 10.00 a.m. and 11.45 a.m. as usual.

**6. JUNIOR SUNDAY SCHOOL** will reopen today, 11<sup>th</sup> January 2009. We welcome all children from ages 3 - 12 years old. Venue: Youth Centre; Time: 10.00 - 11:30am.

## **7. SENIOR SUNDAY SCHOOL (SSS) COMMENCEMENT FOR 2009**

Parents who have children attending Secondary 1-5 please note, SSS will commence today, 11 Jan. 2009. You are welcomed to bring them for registration at the MultiPurpose Hall (MPH) at 10.00am.

Parents with children in Senior Sunday School can pick up the 2009 Senior Sunday School calendar from the ushers at the main entrance.

## **Membership & Baptism (M&B) for Form 4 & 5 Senior Sunday School (SSS) students**

To all parents who have children in Form 4 & 5 SSS, please be informed that this year's syllabus will be on Membership and Baptism, specially tailored to youth. This is to prepare students who may want to be baptised or confirmed in August 2009. The first lesson for the M&B class will begin on 8 Feb 2008. For more information, please contact Allan at 019-2666193 or Jeannie at 019-2772212.

## **8. LTI BIBLE STUDY ON THE BOOK OF “ROMANS”**

The Lay Training Institute (LTI) is offering a life-change encounter with God's Word from the **Book of “Romans”** commencing on **Sunday, 15<sup>th</sup> February, 2009, at 12.00 noon**. In this 20-week Bible study, the apostle Paul “unfolds God's way to righteousness – how we can be reconciled to God and transformed into the people He means us to be. Sin, salvation, grace, death, and resurrection – no other biblical book illumines so many classic, life-changing truths”.

We invite you to join us on our church-wide crusade towards “Becoming Disciples of Jesus Christ” by signing up for this enriching experience, using the pink enrolment form available in the pews and dropping it into the offering bag or returning it to the Church Office. The closing date for registration is **8<sup>th</sup> February, 2009**.

**9. SUBANG PARISH** There shall be **no** Subang parish gathering in the month of January.

**10. METHODIST YOUNG ADULTS FELLOWSHIP (MYAF)**

15th Jan 2009 - Following Jesus - My Master and My Friend (The God Who Loves Us)

22nd Jan 2009 - Following Jesus - To All Who Follow Thee (Becoming Disciples of Jesus Christ)

5th Feb 2009 - Following Jesus - If Thou Wilt be My Guide (The One Minute Guide to Christian Ministry)

Facilitator: Mr. Goh Keat Seng

Time: 8.00 p.m. Venue: Level 1 Rooms 6 & 7, Menara Wesley

**11. ATTENTION: WESLEY SENIOR FELLOWSHIP MEMBERS**

**TRAC-MSF ANNUAL CAMP 2009**

**Date:** 10<sup>th</sup> to 13<sup>th</sup> March 2009

**Venue:** Bayu Beach Resort, Port Dickson

**Cost:** Twin sharing RM400  
Single occupancy RM570  
Non-resident RM240

**Theme:** Discipleship – Renewing Our Lives

Please get the registration forms from Barbara Tan or the church office. All forms and payment must be handed in to Barbara Tan by 20<sup>th</sup> January 2009.

**12. MMT WORSHIP ENABLERS WORKSHOP 2009**

Music Ministry Team (MMT) will be having a MMT Worship Enablers Workshop on 17 January 2009 at 2pm at the Sanctuary. All existing MMT enablers are required to attend the workshop.

MMT is also calling out for new musicians (keyboardist, guitarist, bass guitarist, and drummer) to serve in the 11.45am Praise Worship Service. If you are interested and feel a calling to serve the Lord, do not hesitate to contact Susan Tan (tel: 03-20720338) or Daniel Wong (tel:012-3827565).

**13. BE PART OF THE WESLEY METHODIST CHURCH'S AV TEAM**

Wesley Methodist Church Kuala Lumpur is inviting regular church members to volunteer to serve in the AV Team, as:

1. Sound Crew

Responsibilities

- Preparation and setting up of AV equipment/requirements and operating the sound system in any of the Church Worship services.

2. Multimedia Personnel

Responsibilities

- Operate the laptop/projector that displays the song lyrics in any of the church Worship services.

The volunteer should :

- Be able and committed to attend practice for services as and when required.

- Be a regular worshipper in the church services

Basic training on operational procedures will be provided and is planned for 17 January at 9.30am in MPH to aid your familiarization with the systems involved.

If you feel a calling to begin the year with a commitment to serve the Lord, do not hesitate to contact Tang (mobile: 012-2676164) or contact the Church office.

#### **14. 2009 STM NIGHT CLASSES**

Seminari Theoloji Malaysia is offering night classes (in English and Chinese) for the 1<sup>st</sup> semester of academic year 2009. The schedule for English course is as follows:

<b>Date</b>	<b>Time</b>	<b>Course</b>	<b>Lecturer</b>
13 Jan. - 28 April (Every Tuesday)	7.30 pm - 9.30 pm	Old Testament (OT) Survey	Rev Anthony Loke Lecturer in OT

In this basic course on the OT, the lecturer will employ a synchronic and diachronic approach to study the OT. A brief diachronic survey to the structure message and major themes of each OT book will be covered followed by a synchronic survey of the 6 major blocks of the OT, namely the Pentateuch, the Historical books, the Prophetic Books, the Psalms, the wisdom books and the rest of the writings.

Course Fee: RM180.00 (2 Credit Hours); RM90.00 (Audit)

To register, please contact STM at telephone 06-632 2815 or Fax 06-632 9766 or e-mail: [academic@stm.edu.my](mailto:academic@stm.edu.my) (contact Ms Cheah)

#### **15. METHODIST YOUTH FELLOWSHIP (MYF)**

##### **HAPPY & BLESSED NEW YEAR TO ALL!!!!!!!!!!!!**

17 Jan: Sharing - I'm too tired, I need more sleep!!!!!!!!!!!!

24 Jan: MYF ROOM 'FACE-LIFT'

31 Jan: Valentine Day's gift packaging

7 Feb: CNY Party

**16. PLEDGE REPORT NO. 14 (2008)** Our Budget for 2008 provided for an expected income of RM1,680,000 and estimated expenditure of RM1,792,877 with a deficit of RM112,877. Our main source of income apart from offerings and donations is pledges from which an amount of RM1,000,000 was expected. As of 31 December 2008, 517 members and friends have pledged RM1,181,938.80. We thank all those of you who have pledged in order to support the work of your church. Let us work together for His glory.

We publish herewith a list of members and friends who have recently pledged. Kindly let us know if we have inadvertently omitted your name.

Mrs Chew Kit Lin

Mrs Hannah Ong Lai Guan

Miss Ong Zhi Yin

Mr Ong Jun Xiang

Maj. (Rtd) & Mrs Tommy Tan Hock Hin

Mr & Mrs Theodore Tan Kim Wah

**17. "PROJECT LEGACY TREE" ~ OUR GIFT TO THE GENERATIONS  
WESLEY METHODIST CHURCH KUALA LUMPUR DEVELOPMENT FUND  
("WMCKL DEVELOPMENT FUND")**

Our "Project Legacy Tree" to build the proposed multi-purpose hall is estimated to cost RM12 million. As of 31 December 2008, 542 members, friends, groups and organisations have pledged or donated RM4,743,020.01 (including proceeds from our Food & Fun Fair, "Sell-a-brick" and Legacy Tree Dinner) to our **Wesley Methodist Church Kuala Lumpur Development Fund ("WMCKL Development Fund")**. RM3,859,350.01 has been received as of 31 December 2008. There is still a shortage of more than RM7 million. We appeal to those of you who have not yet pledged to prayerfully consider doing so in order to respond to God's call of partnership in this development project, to leave a legacy for the youngest in our community today. Let us work together for His glory and His alone.

We would like to thank the members and friends listed below and 8 anonymous donors, who have pledged or donated since our last report and up to 31 December 2008, for their participation and support in the vision of Project Legacy Tree ~ our gift to the next generation. Kindly let us know if we have inadvertently omitted your name.

Ambang Fokus Sdn Bhd  
Cham Richard & Louise, Dato' & Datin  
Chan Hua Eng, Mr & Mrs  
Cheras Parish SG1  
Christian Social Concern Committee –  
Carolling team  
Chin Kien Wah, Mr & Mrs  
Chua Kuan Imm, Mrs  
Damansara Parish  
Foo Yin Chin, Margaret  
Gan Teck Yee, Mr & Mrs  
Gunn Chit Tuan, Tan Sri  
Ho Francis, Dr. & Mrs  
Hui, Agnes  
Jan Gruggen, Mrs  
Lam Peng Chong & Low Lee Pin, Dato' &  
To'Puan  
Lee Seng Seong, David Mr & Mrs  
Leong Yoke Faie, Mr & Mrs  
Lim Kong Wai, Dato & Datin Aggie  
Lo Kuan Che, Mr & Mrs

Low Wui Keong & Elyna Low, Dato' &  
Datin  
Lucas, Lily Mrs  
Mah Teck Meng  
Mok Molly, Ms  
PJ North Parish  
Raja Aziz Adruse & Katherine  
Schlumpf, Dato' Georg & Datin Ingrid  
Sia Kim Hoong, Mdm  
Sieh Siao Fung, Lawrence Mr & Mrs  
Tan Foo Keng, Mr & Mrs  
Tong, Tony Mr & Mrs  
Wan M.C., Mr & Mrs  
Wong Robert, Mr & Mrs  
Wong Swee Mee  
Worship & Music Committee – Offering  
from Christmas Musical  
Wu Mei Lan, Mdm  
Yap Bee Yong  
Yap Swee Imm, Rose  
Yeoh Agnes, Mrs  
Yuen Kong Wai, Mr & Mrs

Kindly note that development fund pledge envelopes are available from the church office for your use to make development fund pledge payments. The blue Development Fund Pledge form needs **NOT** be completed **again** when you have already submitted one and are making payments only, unless you would like to increase your pledge amount. Payment by cheque can now be made payable to "**WMCKL DEVELOPMENT FUND**" for your convenience.

## **18. WANTED**

### **Manager, Wesley Home for Senior Citizens**

Applications are invited from persons not less than 45 years of age with nursing background, valid driving licence, able to manage and look after the welfare of residents, and willing to live in, for the above post.

Salary is commensurate with qualifications and experience. Please write to:

The Chairman, Wesley Home Management Committee, 2 Jalan Wesley, 50150 Kuala Lumpur not later than 15.1.2009, or call tel. 20705003 (Ms Natalie).

## **19. POSITION OF AUDIO-VISUAL AND IT TECHNICIAN**

Wesley Methodist Church Kuala Lumpur invites suitably qualified persons with the following prerequisites to apply for the position of Audio-Visual & IT Technician.

- Malaysian Citizen (preferably a Christian).
- Male or female, between the ages of 25 and 45.
- Possess a Diploma/Certificate in related fields.
- Preferably with working experience in similar capacity.
- Competency in the operation, maintenance and trouble-shooting of audio-visual appliances, IT equipment and related accessories.
- Able to work independently and as a team member.
- Able to work beyond normal office hours and on weekends.

### Responsibilities

- Provide technical support, preparation, and setting-up of audio-visual/IT requirement/equipment for effective conduct of all church and church-related programs and activities.
- Oversee the operation and maintenance of all A/V and IT equipment and related accessories.
- Maintain and manage the stock inventory of all A/V and IT equipment and related accessories.

### **HOW TO APPLY**

Interested candidates are required to send or e-mail your written applications together with your resume to:

The Chairman, Staffing Committee, Wesley Methodist Church ,  
2, Jalan Wesley, 50150 Kuala Lumpur.

E-mail: [klwmc@streamyx.com](mailto:klwmc@streamyx.com)

CLOSING DATE: 15 Jan. 2009

## **20. POSITION OF ADMINISTRATIVE DIRECTOR**

Applications are invited from suitably qualified applicants for the post of ADMINISTRATIVE DIRECTOR in Wesley Methodist Church, Kuala Lumpur. Applicants must satisfy the following prerequisites:-

- Malaysian Citizen who is of the Christian faith
- Preferably below the age of 50
- Preferably possess a graduate degree
- Working experience in a similar capacity
- Computer literate
- Able to work independently and as a team member
- Good interpersonal and communication skills to harmoniously work with staff, church leaders, members and the public
- Able to work beyond normal working hours and weekends when the need arises
- A sound knowledge of financial procedures relating to financial management

### **Job Description**

- Administer and supervise the implementation of policies and procedures to support the programs and Christian activities of the church
- Supervise the accounting function of the church relating to the collection, disbursement and banking of church funds
- Plan and organise the resources for all programs of committees and church organizations
- Perform the human resource management and development functions
- Manage and supervise all church office employees
- A resource person for all activities of the church

### **Emoluments**

An attractive salary package is offered and it will commensurate with experience.

Interested applicants are requested to send their detailed resume with the names of 2 character referees and a recent passport size photograph before 15<sup>th</sup> January 2009 to:

The Chairman, Staffing Committee, Wesley Methodist Church,  
No. 2 Jalan Wesley, 50150 Kuala Lumpur.